

# USPTO Board Meeting Minutes

November 18, 2021 7:00 PM

## ----- Agenda Topics -----

		<i>Time/Notes:</i>
<b>Call Meeting to Order</b>	<p><i>Determine Quorum ((5 voting members - those who have attended/volunteered at 3 events)</i></p> <p><i>Attendees - Please sign-in on the sign-in sheet or on the chat feature; include your child(ren) teachers and advisors</i></p>	Called to order at 7:02 pm
<b>Officer Report's</b> <ul style="list-style-type: none"> <li>• Secretary</li> <li>• Treasurer</li> </ul>	<p>*Approve Minutes from October 2022  <a href="#">October 27, 2022 Minutes</a></p> <p>*Treasurer's Report  <a href="#">Treasurer Reports</a></p>	<p><i>Motion - Jenny Williams</i></p> <p><i>Second - Megan Marquez</i></p>
<b>Teacher &amp; Admin Updates</b>	Floor open to any teacher/admin with updates	<p>Robin Duran: 1st grade is working on Student Treasure books to get them published in January</p> <p>Lots of pajama days tomorrow! House activity tomorrow</p> <p>Karen Dufault: 2nd grade wrote letters to the veterans last week, at least one received a response from Japan</p>
<b>Fall Grants Update</b>	Erin Reynolds	Have a few large grants left to fulfill, will probably get filled in January; lots of books have already been delivered
<b>Upcoming events</b>	<p>Holiday Shoppe 12/6-12/8</p> <p>Need volunteers  <a href="https://www.signupgenius.com/go/4090E45A8AC2CABFE3-holiday1">https://www.signupgenius.com/go/4090E45A8AC2CABFE3-holiday1</a></p> <p>This is the breakdown for the times the kids will be able to shop for gifts.</p> <p>Each Elementary teacher also has the option of signing up for a slot to take their class all day Tuesday and Wednesday so your students should have ample opportunity to participate if they'd like.</p> <p><b>Tuesday Dec 6<sup>th</sup> 10:00am-1:30pm</b> - Kinders, 2nd &amp; 4th Grade: During lunch recess</p> <p><b>3:20pm-4:00pm</b> - After school - open to everyone, <b>including MS.</b></p>	<p>Will be sending out SignUp genius to volunteers for Holiday Shoppe and to teachers to choose a time slot.</p> <p>Can still offer a "layaway" for kids that will come back to pay by the next day.</p> <p>Volunteers will pick up the students from classrooms (especially K-2).</p> <p>Located in the large conference room in the main building.</p>

	<p><b>Wednesday Dec 7<sup>th</sup> 10:00am-1:30pm</b> - 1st, 3rd &amp; 5th Grade: During lunch recess.  <b>3:20pm-4:00pm</b> - After school - open to everyone, <b>including MS</b></p> <p><b>Thursday Dec 8<sup>th</sup> 10:00am- 1:30pm</b> - open to everyone during their lunch recess.  <b>3:20pm-4:00pm</b> - After school - open to everyone, <b>including MS</b></p>	
<b>Community Dialogue</b>	Floor open to anyone	<p>May have an open position for USPTO coming up in January</p> <p>Parent input: Questions about Safe Touch presentation, feels that these things should be “opt-in” not “opt-out”; community discussion about email that was sent prior and how it might be a county/state curriculum; suggested an email to Director Weaver and Mr. Mazurana</p>
<b>Adjournment</b>		Meeting called at 7:30pm
<b>Next Meeting Date</b>	January 26, 2023 @ 7:00 pm	